

Erasmus+ internship grants for students and recent graduates



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destinations

Erasmus+ internship grants are available for the following countries **outside of Austria**:
EU member states (incl. overseas departments) & Norway, Iceland, Turkey, North Macedonia and Serbia.



 Austria no!	 France	 Malta	 Iceland
 Belgium	 Germany	 Netherlands	 Liechtenstein
 Bulgaria	 Greece	 Poland	 Norway
 Croatia	 Hungary	 Portugal	 Serbia
 Cyprus	 Ireland	 Romania	 North Macedonia
 Czechia	 Italy	 Slowakei	 Turkey
 Denmark	 Latvia	 Slovenia	
 Estonia	 Lithuania	 Spain	
 Finland	 Luxembourg	 Sweden	



general conditions

Internship outside of Austria (Erasmus+ Programme country)

Commuting is not allowed!

(Recommendation: the place of business has to be at least 200 km distance from Innsbruck and from the applicant's home address – otherwise case-by-case decision)

for non-Austrian-citizens, internships within their home countries are possible under certain conditions:

- the residence must be registered in Austria
(certificate of residency necessary!!!)
- sufficient EU-Budget



Bild von Udo Pohlmann auf Pixabay

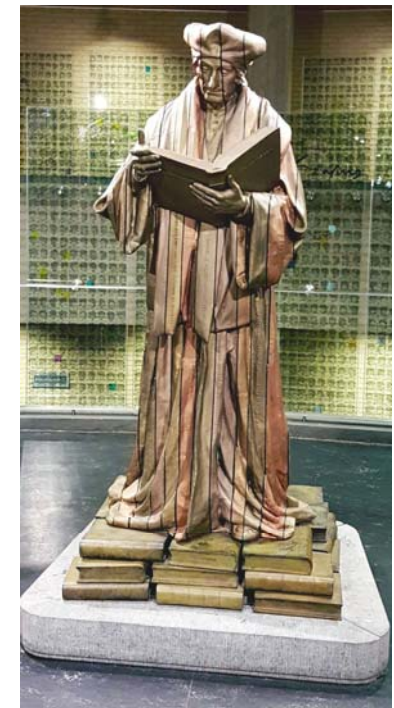
As you study at an Austrian university you will not get a grant for an internship in Austria, even if you are a non-Austrian citizen.

Subject to changes (depending on the available Erasmus+ budget)



prerequisites

- enrolled in a MCI degree program **during the whole internship**
(exception: internship for recent graduates – but the internship has to be granted before the final exam)
- relevance to current studies (e.g. internship approved by responsible study department)
- **Full-time** internship (at least 35 hours/week)
- Duration of the internship:
 - **minimum** of **two** full months, without interruption!
 - **maximum** duration of the grant: **four** month (2025/2026)
- max. 12 month Erasmus+ grant per level of studies (mobility for studies + internship mobility)
- Host institutions: companies, public institutions, associations, NGOs
Attention: no bodies of the EU and no EU-projects



Desiderius Erasmus von Rotterdam.
Photo: MCI D'Assisi

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prerequisites

- internship $\neq$ writing the thesis
(it is not allowed to write the thesis within working hours)
- Maximum earnings: € 1,325 p.m. to get the Erasmus + grant (WS 24 & SS 25)
- Application Deadline: 4 weeks prior to the start of the internship
(graduates BEFORE the final exam) at Kerstin Maier (kerstin.maier@mci.edu)
- Erasmus + grant:
 - € 570 - € 670 per month, depending on the host country
 - Travel support (in case you don't receive any other financial travel support):
 - amount depending on the distance and the means of transportation (higher support for green travel)
 - distances up to 500 km have to be covered by green means of transportation
 - Interrail Pass for Erasmus + : <https://www.interrail.eu/en/interrail-passes/erasmus>
 - Top-up of € 250 per month for students with “fewer opportunities” (e.g. studying with children, students with disabilities or health problems causing higher costs abroad), additional inclusion support possible
- OLS Online-language assessment of the working language or language spoken in the host country and possibility of taking an online language course via the EU Academy (voluntary)



Picture: Pivovarov

Subject to changes (depending on the available Erasmus+ budget)



step by step

- Where do you want to go?
- Look for company contacts on your own initiative e.g.
 - MCI Career Center:
<https://www.mci4me.at/en/services/career-center>
 - ErasmusIntern: <https://erasmusintern.org/>
- Proactive application at the chosen company
- Compulsory internship: **get the internship approved by your study department**
- Clarify your insurance during the internship: liability, health, accident insurance



Picture: Pixabay



step by step

- Fill in the required application documents for the Erasmus+ grant (find the templates at <https://www.mci4me.at/en/international/erasmus-internship>)
 - Learning Agreement
 - Insurance Declaration
 - Curriculum Vitae
 - Certificate of residency in Austria (in case your internship is in your home country)
- Hand in your application in time at the International Relations Office (kerstin.maier@mci.edu)
- Information about further steps after receipt of the documents.
- Payment in two tranches:
 - 70% at the start of the internship
 - 30% after submitting all final documents and completing the EU Participant Survey

Erasmus+ Learning Agreement for Traineeships - 2021

Erasmus+ Higher Education Learning Agreement for Traineeships

LEARNING AGREEMENT FOR TRAINEESHIPS

Academic Year 2021/2022

The Trainee

Last name(s)	First name(s)
Date of birth	Nationality
Matriculation No.	Academic year 2021/2022
Study cycle	Field of education, Code
Phone	Mobile e-mail
Actual address (street, house no., postcode, city)	Long term address
Do you receive Austrian study grant ("Studienbeihilfe")? Yes ☐ No ☐	

Previous Erasmus Mobility

Did you already receive Erasmus grants at this study cycle? Yes ☐ No ☐

If yes: When? From [day/month/year] to [day/month/year] Which Institution (Name and Address)?

The Sending Institution

Name	MCI Management Center Innsbruck	Faculty
Erasmus code* (if available)	INNOVIGUS	Department
Address	Innsbruckerstr. 18 6020 Innsbruck	Country
Contact person* Name	Kerstin Maier	Contact person Email / phone
		kerstin.maier@mci.edu +43 512 2070-1422

The Receiving Organisation/Enterprise

Name		Department
Address (street, house no., postcode, city)		Country
Size of Enterprise		Website
0-9 employees < 10 employees > 10 employees > 50 employees > 100 employees		
Contact person* Name / position		Contact person Email / phone

Learning Agreement for Traineeships

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ESCI - Universitat Pompeu Fabra Barcelona

Combine your international semester and your internship in Barcelona.

- First trimester (September-December) of study
- Second trimester (January-March-April) of internship at a career partner of ESCI
- Individual preparation for the internship program by the career center of ESCI
- You have to apply for the study and internship program at the same time.
- Working language at most companies is English – however Spanish level B1 recommended



further links

- MCI Career Center – international career (tips & databases):
<https://www.mci4me.at/en/services/career-center/international-career>
- MCI Services – scholarships & grants (overview funding databases):
<https://www.mci4me.at/en/services/student-support/scholarships-grants>
- Internships in the UK (Note: No Erasmus grant available!):
<https://www.espauk.com/>
- Praktika in Portugal: <https://www.placementinportugal.com/index.php>
- Organizations offering international internships e.g.
AIESEC (for students of business studies): <https://aiesec.at/>
IAESTE (for students of technical subjects): <https://www.iaeste.at/en/>





are you looking for someone to let your room during your semester abroad?

- Many of our incoming students are looking for a room / flat during their semester here in Innsbruck.
- If you are interested to let your room to an incoming student studying at MCI, please write an e-mail to incoming@mci.edu .
- Please include a short description of the room / flat (in English), photos as well as your contact data.





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Internationalization at home

- Knüpfe Kontakte mit internationalen Studierenden in Innsbruck und verbessere Deine Fremdsprachenkenntnisse
- Werde Teil des **Buddy-Programms** und unterstütze internationale Studierende bei Ihrer Ankunft in Innsbruck
- Als Buddy verdienst Du 13,40 Euro pro Stunde (zzgl. 30 Euro Fahrtkostenzuschuss) – maximal 34 Stunden
- Zeitraum der Tätigkeiten (für SS Mitte Februar bis Mitte März; für WS entweder Mitte Aug. bis Mitte Sept. und/oder Mitte Sept. bis Mitte Okt.)
- Nähere Infos & Fragen: incoming@mci.edu
- <https://www.mci4me.at/de/international/internationalization-at-home>



Picture: Maciej Kosinski





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Thank you very much for your attention!

<https://www.mci4me.at/en/international/erasmus-internship>

MCI
International Relations

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www.mci.edu

Office hours Kerstin Maier:

Monday & Thursday from 8:30 to 16.00
Tuesday & Wednesday from 8:30 to 13:00

Please make an appointment!