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Erasmus + internship grants for students and recent graduates





destinations

Erasmus+ internship grants are available for the following countries outside of Austria: EU member states (incl. overseas departments) & Norway, Iceland, Liechtenstein, Turkey, North Macedonia and Serbia.



Austria no!	France	Malta	Iceland
Belgium	Germany	Netherlands	Liechtenstein
Bulgaria	Greece	Poland	Norway
Croatia	Hungary	Portugal	Serbia
Cyprus	Ireland	Romania	North Macedonia
Czechia	Italy	Slowakei	Turkey
Denmark	Latvia	Slovenia	
Estonia	Lithuania	Spain	
Finland	Luxembourg	Sweden	



general conditions

Internship outside of Austria (Erasmus+ Programme country)

Commuting is not allowed!

(Recommendation: the place of business has to be at least 200 km distance from Innsbruck and from the applicant's home address – otherwise case-by-case decision)

for non-Austrian-citizens, internships within their home countries are possible under certain conditions:

- the residence must be registered in Austria
(**certificate of residency necessary!!!**)
- sufficient EU-Budget



As you study at an Austrian university you will not get a grant for an internship in Austria, even if you are a non-Austrian citizen.

Subject to changes (depending on the available Erasmus+ budget)



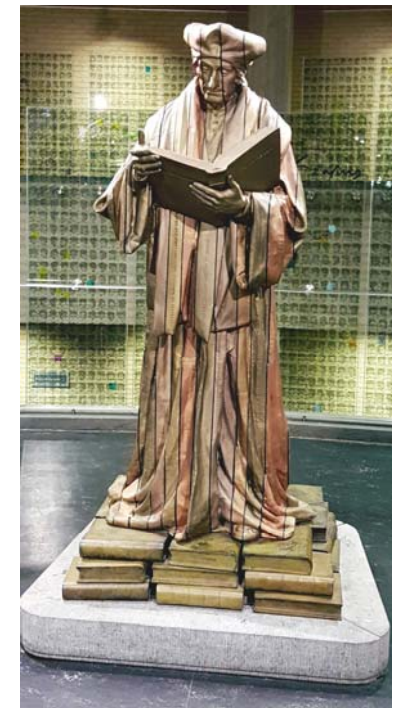
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prerequisites

- enrolled in a MCI degree program **during the whole internship** (exception: internship for recent graduates – but the internship has to be granted before the final exam)
- relevance to current studies (e.g. internship approved by responsible study department)
- Full-time internship (at least 35 hours/week)
- Duration of the internship: minimum of two full months, without interruption! (maximum of 6 month)
- max. 12 month Erasmus + grant per level of studies (mobility for studies + internship mobility)
- Host institutions: companies, public institutions, associations, NGOs
Attention: no bodies of the EU and no EU-projects

Subject to changes (depending on the available Erasmus+ budget)



Desiderius Erasmus von Rotterdam.
Photo: MCI D'Assisi



prerequisites

- internship \neq writing the thesis
(it is not allowed to write the thesis within working hours)
- Erasmus + grant:
 - € 540 - € 670 per month, depending on the host country
 - Top-up of € 250 per month for students with “fewer opportunities” (e.g. studying with children, students with disabilities or chronic diseases)
 - Top-up of € 50 for green travel (train, bus, bike etc.)
- Maximum earnings: € 1,200 p.m. to get the Erasmus+ grant (WS 23 & SS 24)
- Application Deadline: 4 weeks prior to the start of the internship at Kerstin Maier (kerstin.maier@mci.edu)
- OLS Online-language assessment of the working language and possibility of taking an online language course (working language or language spoken in the host country) via the EU Academy (voluntary)



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step by step

- Where do you want to go?
- Look for company contacts on your own initiative e.g.
 - MCI Career Center:
<https://www.mci4me.at/en/services/career-center>
 - ErasmusIntern: <https://erasmusintern.org/>
 - Drop'pin@Eures:
<https://ec.europa.eu/eures/public/opportunities>
- Proactive application at the chosen company
- Compulsory internship: get the internship approved by your study department
- Clarify your insurance during the internship: liability, health, accident insurance



Picture: Pixabay



step by step

- Fill in the required application documents for the Erasmus+ grant (find the templates at <https://www.mci4me.at/en/international/erasmus-internship>)
 - Learning Agreement
 - Insurance Declaration
 - Curriculum Vitae
 - Certificate of residency in Austria (in case your internship is in your home country)
- Hand in your application in time at the International Relations Office (kerstin.maier@mci.edu)
- Information about further steps after receipt of the documents.
- Payment in two tranches:
 - 70% at the start of the internship
 - 30% after submitting all final documents and completing the EU Participant Report

Erasmus+ Learning Agreement for Traineeships - 2019

Erasmus+ Higher Education Learning Agreement form Traineeships

LEARNING AGREEMENT FOR TRAINEESHIPS

Academic Year 2021/2022

The Trainee

Last name(s)	First name(s)		
Date of birth	Nationality		
Matriculation No.	Academic year	2021/2022	
Study cycle*	Field of education, Code*		
Phone	MCI@me e-mail		
Actual address (street, house no., postcode, city)	Long term address		
Do you receive Austrian study grant ("Studienbeihilfe")? Yes <input type="checkbox"/> No <input type="checkbox"/>			

Previous Erasmus Mobility

Did you already receive Erasmus grants at this study cycle? Yes No

If yes:
 When? From [day/month/year] to [day/month/year]
 Which Institution (Name and Address)?

The Sending Institution

Name	MCI Management Center Innsbruck	Faculty	
Erasmus cycle* (if applicable)	INNOVIGUSS	Department	
Address	Innsbrucker Str. 4020 Innsbruck	Country	Austria
Contact person* name	Kerstin Maier	Contact person Email / phone	kerstin.maier@mci.edu +43 512 2070-1421

The Receiving Organisation/Enterprise

Name		Department	
Address (street, house no., postcode, city)		Country	
Size of Enterprise		Website	
Do you employ: - 10 employees - 50 employees - 100 employees - 250 employees - 500 employees - 1000 employees			
Contact person* name / position		Contact person Email / phone	

Learning Agreement for Traineeships

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ESCI - Universitat Pompeu Fabra Barcelona

Combine your international semester and your internship in Barcelona.

- First trimester (September-December) of study
- Second trimester (January-March-April) of internship at a career partner of ESCI
- Individual preparation for the internship program by the career center of ESCI
- You have to apply for the study and internship program at the same time.
- Working language at most companies is English – however Spanish level B1 recommended



further links

- MCI Career Center – international career (tips & databases):
<https://www.mci4me.at/en/services/career-center/international-career>
- MCI Services – scholarships & grants (overview funding databases):
<https://www.mci4me.at/en/services/student-support/scholarships-grants>
- Organizations offering international internships e.g.
AIESEC (for students of business studies): <https://aiesec.at/>
IAESTE (for students of technical subjects): <https://www.iaeste.at/en/>



are you looking for someone to let your room during your semester abroad?

- Many of our incoming students are looking for a room / flat during their semester here in Innsbruck.
- If you are interested to let your room to an incoming student studying at MCI, please write an e-mail to incoming@mci.edu .
- Please include a short description of the room / flat (in English), photos as well as your contact data.





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Thank you very much for your attention!

<https://www.mci4me.at/en/international/erasmus-internship>

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www.mci.edu

Office hours Kerstin Maier:

Tuesday & Thursday from 9:00 to 15.00

Monday & Wednesday from 8:30 to 11:30

Please make an appointment!