connect webmail to outlook on windows.

How to connect your webmail account to Outlook 2010 on Windows.
1. Start Outlook. Click the **File** tab, and then click **Account Settings**.

![Account Settings](image1.png)

2. Select the **Email** tab to create a new account.

![Email settings](image2.png)
3. Select **Manually configure server settings or additional server types** and click **Next**.

4. In the next step you can choose from different services. Choose **Internet Email** and click **Next**.

5. Fill in the required information.

Remember to choose the following settings:

- **Account Type**: IMAP
- **Incoming Mail Server**: mail.mci4me.at
- **Outgoing Mail Server**: mail.mci4me.at

Click the **More Settings** button.
6. Click the **Advanced** Tab and change the type of encrypted connection to **Auto** for both the Incoming and Outgoing servers. Click the **OK** button to confirm the settings.

![Screenshot of the Advanced Tab settings](image)

7. Then click **Next**. The settings will now be verified. In case of an error, please check your settings. Once you click the **Finish** button, your Webmail account has been successfully connected to Outlook.