



**mci ethics assessment.**

TO THE MCI ETHICS COMMITTEE

**Please complete the following pages (digital only, no handwriting allowed) and submit to your department.**



# mci ethics assessment part 1.

Title of the research project: Klicken oder tippen Sie hier, um Text einzugeben.

First name of the student: Klicken oder tippen Sie hier, um Text einzugeben.

Second name of the student: Klicken oder tippen Sie hier, um Text einzugeben.

Student ID: Klicken oder tippen Sie hier, um Text einzugeben.

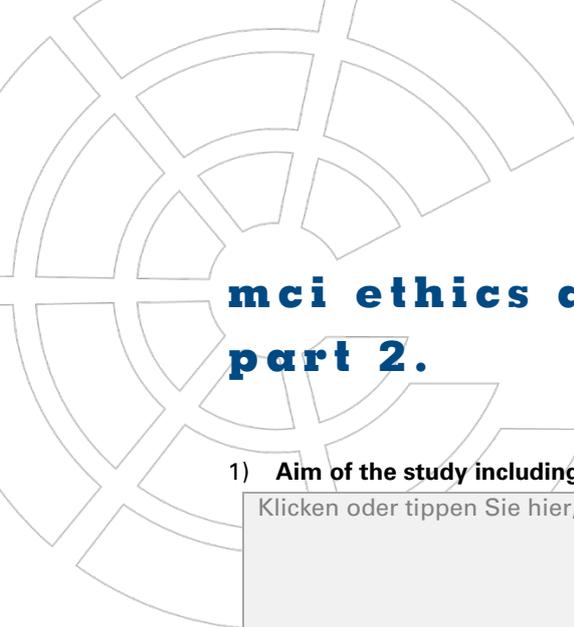
Department/Study program: Klicken oder tippen Sie hier, um Text einzugeben.

Email: Klicken oder tippen Sie hier, um Text einzugeben.@mci4me.at

Name of the supervisor: Klicken oder tippen Sie hier, um Text einzugeben.

What method do you use in your study?	<ul style="list-style-type: none"> <li>• <b>Empirical analysis</b></li> </ul>	<input type="checkbox"/>
	<ul style="list-style-type: none"> <li>• <b>Pure literature work</b> If your study is based solely on literature work, questions 3, 4 and 5 in the second part of the assessment are not relevant to you.</li> </ul>	<input type="checkbox"/>
	<ul style="list-style-type: none"> <li>• <b>Desktop research / Secondary data analysis</b> If your study is based exclusively on a secondary data analysis, questions 4 and 5 in the second part of the assessment are not relevant to you.</li> </ul>	<input type="checkbox"/>

Please indicate which of the following apply to the research project/study in question	Check all boxes that apply
Was the study previously <b>denied</b> ethical clearance by another review board?	<input type="checkbox"/>
Has the study already been granted ethical clearance <b>by an external review board</b> ? <i>If yes, a copy of this clearance must be attached to this assessment.</i>	<input type="checkbox"/>
Could there be any potential <b>conflicts of interest</b> (between clients, those affected by the research, the public, your own interests)?	<input type="checkbox"/>
Will secondary data analysis be conducted as part of the study, during which <b>sensitive data</b> will be processed?	<input type="checkbox"/>
Will the study intentionally <b>mislead participants</b> in any way? <i>If yes, provide details of this in question 5 and explain how this misleading is handled.</i>	<input type="checkbox"/>
Could the study pose a <b>risk</b> of exposing participants to <b>physical and/or psychological stress situations or discomfort</b> (either as a result of participating in the study or by publication of the results)? <i>If yes, please provide details on the next page and tell us, what instructions/advice you will give participants in case such problems occur (e.g. who to ask for help in such cases).</i>	<input type="checkbox"/>
Will the study require <b>access to personal and/or confidential participant data</b> , such as genetic, biological, socio-administrative information, or highly personal data, e.g., sexual orientation?	<input type="checkbox"/>
Does the study indirectly or directly affect any of the following groups?	<input type="checkbox"/>
	<input type="checkbox"/>



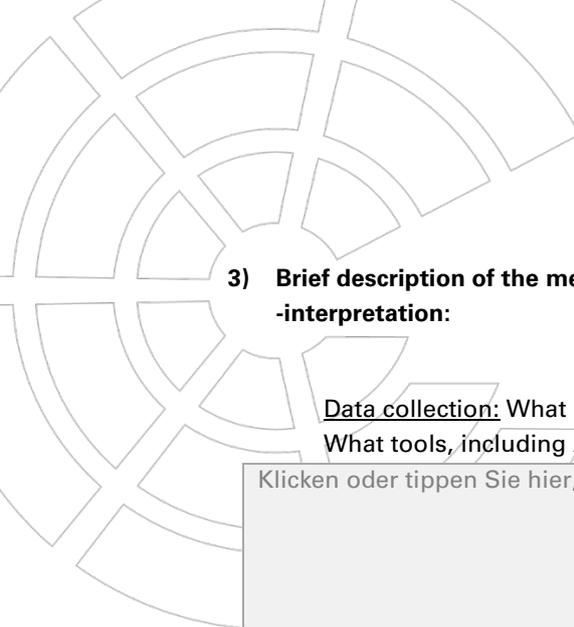
## **mci ethics assessment part 2.**

**1) Aim of the study including academic reasoning - motivation, purpose, objectives, etc.:**

Klicken oder tippen Sie hier, um Text einzugeben.

**2) Preliminary Research Question(s):**

Klicken oder tippen Sie hier, um Text einzugeben.



**3) Brief description of the methods planned for data collection, storage, analysis and -interpretation:**

Data collection: What research methods are used? How and where is the data collected? What tools, including AI-supported instruments, are used?

Klicken oder tippen Sie hier, um Text einzugeben.

Data storage: Where is the data stored? When is the data deleted? What anonymization/pseudonymization measures are taken?

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Data analysis and interpretation: How is the data analyzed? What tools, including AI-supported instruments, are used?



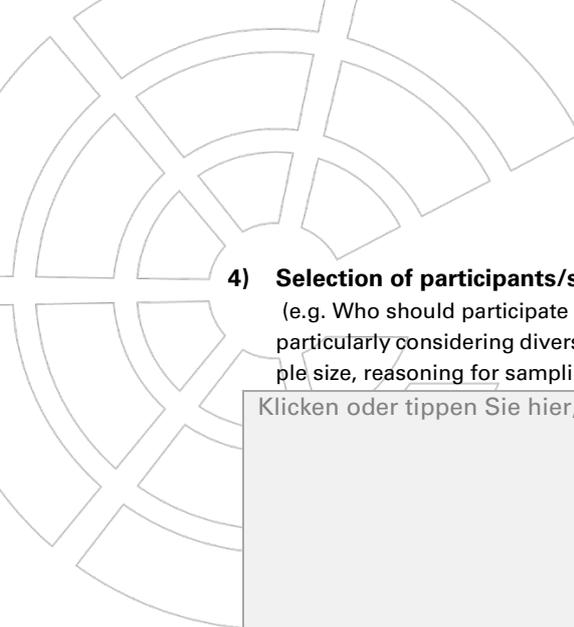
Klicken oder tippen Sie hier, um Text einzugeben.

Empty text input area for the first question.

In the case of secondary data analysis: How is the data provided and transmitted? How is the database selected? How is the processed data secured and archived? How is the data analysis documented?

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Empty text input area for the second question.



**4) Selection of participants/sampling.**

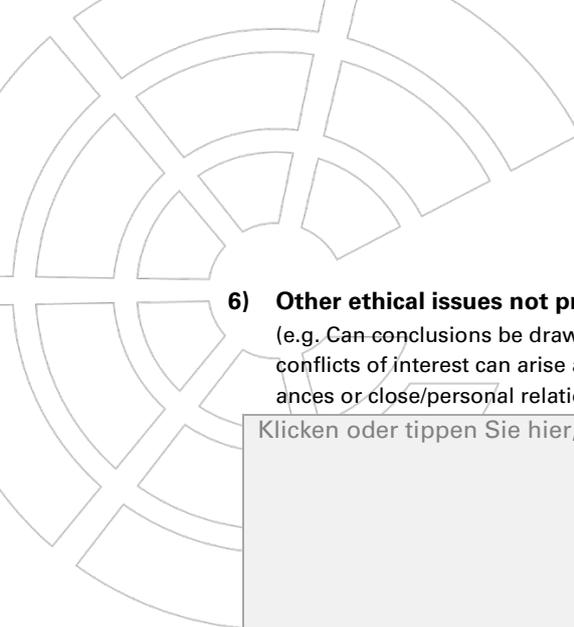
(e.g. Who should participate and why? What is the target sample size? What are exclusion/inclusion criteria particularly considering diversity dimensions such as age, gender, ethnicity, socioeconomic status, etc., sample size, reasoning for sampling/selection of participants:?)

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**5) Dealing with participants:**

(e.g. How is contact established? How are participants informed about the research project? How will informed consent be obtained? Will participants have the option NOT to participate or to withdraw their participation during the research process? How will potential risks to participants or the researcher related to the research be handled? Is the use of AI-supported tools in the research process explained transparently to participants? How will feedback of results be provided to participants? What precautions are taken to deal with risks to participants? To what extent are people with communication impairments considered in the design of research? What precautions are taken to avoid drawing conclusions about individuals?)

Klicken oder tippen Sie hier, um Text einzugeben.



**6) Other ethical issues not previously addressed:**

(e.g. Can conclusions be drawn about individuals from the results? How will the results be published? What conflicts of interest can arise and how are they dealt with? Are there any risks concerning power imbalances or close/personal relationships? Is it contract/paid research?)

Klicken oder tippen Sie hier, um Text einzugeben.



## **mci ethics assessment acknowledgement.**

**I hereby confirm that I will (where applicable):**

- Provide participants with an information sheet (or in the case of an online study, a web page) to explain the basic procedures (see "Example information sheet"),
- Inform participants that participation is not mandatory,
- In case of an observational study, obtain the participants' permission to observe them,
- Obtain permission from the participants to observe them,
- Inform the participants that they can interrupt the study at any time and for any reason without suffering any disadvantage,
- If a questionnaire is used, offer participants the option of omitting any questions they do not wish to answer,
- Assure the participants that their data will be treated confidentially and will not be personally identifiable in the event of publication,
- Inform participants that any recordings, such as audio or video recordings and photographs, cannot be traced back to individuals unless written consent is given in advance, and
- If requested, provide a debriefing (i.e., an explanation of the outcomes of the study) after the study is completed.

**Signature:**

.....  
Student

**Date:** Klicken oder tippen Sie, um ein Datum einzugeben.

**Signature:**

.....  
Supervisor

**Date:** Klicken oder tippen Sie, um ein Datum einzugeben.