

ENGLISH TRANSLATION
For information only - Please do not fill in!

REGISTRATION FORM

Please tick as applicable ☐

Please see back of page for more information!

FAMILY NAME (in capital letters), academic title (abbreviated)				
FIRST NAME according to birth certificate (for foreigners according to travel document)				
Maiden name				
DATE OF BIRTH	GENDER male <input type="checkbox"/> female <input type="checkbox"/>		Religious affiliation	
PLACE OF BIRTH according to travel document (for Austrian citizens also according to birth certificate)				
NATIONALITY Austria <input type="checkbox"/> other country <input type="checkbox"/> → name of country				
ZMR (central residence register) number (if known)				
TRAVEL DOCUMENT for foreigners Type, e.g. passport, identity card: _____ date of issuance: _____ number: _____ issuing authority, country: _____				
REGISTRATION of the following address ...	Street (place, square) or town name if without street name	House number	Apartment building, staircase	Door/apartment number
	Postal code	City/town, province		
Is this address your main residence: yes <input type="checkbox"/> no <input type="checkbox"/>				
If no, main residence is ...	Street (place, square) or town name if without street name	House number	Apartment building, staircase	Door/apartment number
	Postal code	City/town, province		
Are you moving to Austria from abroad?				
no <input type="checkbox"/> yes <input type="checkbox"/> → please indicate country				
CANCELLATION of the following address ...	Street (place, square) or town name if without street name	House number	Apartment building, staircase	Door/apartment number
	Postal code	City/town, province		
Are you moving abroad?				
no <input type="checkbox"/> yes <input type="checkbox"/> → please indicate country				
In case of registration: Landlord (name in capital letters, signature)		Signature of person responsible for registration (confirming that information provided is correct)		

Information for the person responsible for registration

1. You are required to **apply for residence registration** within three days after having moved to a new address, and to **cancel your residence registration within three days before leaving or after having left your old address.**

2. You need the following documents to register:

Official documents, e.g. passport, stating family name, first name, maiden name, date of birth, place of birth and nationality of the person concerned, as well as your birth certificate.

Non-Austrian citizens (**foreigners**) always need to present a travel document, e.g. passport

3. No matter who completes the registration form, the **person responsible** for the registration is also responsible for the **correctness of the information** given. Please make sure that the information provided in your registration form is complete and correct even if it is filled in by the authority.
4. Your main residence is the address to which you have moved with the intention to make it the centre of your life. If this prerequisite is true for more than one address, you have to indicate the address as main residence to which you have the closest relation. The following facts are important to define an address as main residence which is the centre of your life: duration of stay, location of workplace or school, place from where you go to work or school, residence of other family members, in particular of minor family members, and the place where you work, go to school or kindergarten, posts in public or private corporations. Your main residence is essential for registration in the federal voters' register and for several other official tasks such as car registration, gun permits, and welfare assistance.
5. Please keep in mind that if you change your main residence or other residence you might also have to change other documents such as your car registration or gun permit.