

To
City Council of Innsbruck
 Municipal Department II, registrar's office and matters of marital status
Matters of settlement and residence
Maria-Theresien-Straße 18
6020 Innsbruck

INNS'
BRUCK

Application for

☐ **confirmation of registration ("Anmeldebescheinigung") for EEA citizens acc. to § 53 / 1 res. act**

☐ **certification of permanent residence for EEA citizens acc. to § 53**

☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 **residence act**

Please note:

→ Hand in documents (as mentioned on the backside) in original and copy

→ for documents or certificates in another language, it might be necessary to attach a certified translation in german – please enquire this information beforehand.

→ Every person has to make an application on his/her own and needs to be

family name (s)
/Surname(s)

first name(s)

date of birth
number

insurance

place of birth (city)

gender

☐ **female**

☐ **male**

country of birth

nationality

marital status

☐ **single**

☐ **married**

☐ **divorced**

☐ **widowed**

☐ **civil partnership** ☐ **dissolved c.p.** ☐ **surviving c.p.**

travel document

☐ **passport** ☐ **ID number:** _____

date of issue

valid until

issuing authority

country

address

6020 Innsbruck

telephone number

e-mail

I herewith confirm that I filled in this form in all conscience.

I submitted all necessary documents in the right manner.

I handed in invalid, irrelevant or terminated documents to the authority.

I inform the authority in case my address' changes during current proceedings.

 date (of application)

 signature (☐ of legal guardian)

4 months

monday - friday 08:00 - 11:30

in person

Proofs /certificates for the application
according to § 53 / 1 or § 53 1 to 5 NAG

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Charge for application is (see website)

Please submit all documents and certificates in original and in copy.

For documents or certificates in another language, it might be necessary to attach a certified translation in german – please enquire this information beforehand.

Every person has to make an application on his/her own and needs to be present.

Employees

- Travel document
- Confirmation of employer (contract of employment)
- Labour law-related authorization for EU-citizens *
- Confirmation of salary
- E-Card

Students

- Travel document (passport or ID)
- Confirmation of enrollment
- Confirmation of sufficient financial means
(account statement, confirmation of scholarship, confirmation of parent, Erasmus contract)
- Confirmation of insurance (European insurance)

if private: it has to mentioned that it is valid EU- or worldwide

Self-employed:

- travel document
- trading licence
- proof of income
- E-Card

Family members:

- Travel document (for children: additionally travel document from mother)
- Certificate of marriage / birth
- Residence permit of partner
- Confirmation of insurance
- For children: proof of income of parents

Other: (e.g. retiree)

- Travel document
- Confirmation of sufficient financial means
(account statement, savings, confirmation of pension)
- Confirmation of insurance (European insurance)

* Croatia